



April 22, 2021

MEDA
Gloria O'Rourke
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Re: Plan Review for Proposed Large Event during the Ongoing COVID-19 Pandemic

To curtail the spread of the COVID-19 pandemic in Lewis and Clark County, and to protect the health and economic well-being of all residents, it is necessary to implement protective measures to reduce spread of the disease. The level of regulation is dependent on community COVID-19 status, as identified on our local COVID-19 Decision- Making- Dashboard and the Lewis and Clark City-County Board of Health Emergency Rules and Regulations, which are updated every two weeks. You can find this information on the following link: www.lccountymt.gov/health/covid-19/local-covid-19-decision-making-dashboard.html

Please monitor this dashboard prior to your event. **Your plan, as approved below, must be followed should the triggering criteria score be over 18.** We encourage you to follow the guidelines you have submitted, regardless of the score, to help keep COVID levels low in the community.

On **April 11, 2021**, we received your plan for **MEDA Next Generation Hybrid Conference (part in person, part Zoom)**. Lewis and Clark Public Health has reviewed your plan, scheduled for **June 29-30, 2021**. As proposed, the event will include as many as **60 people**. Based on our review of the plan submitted, ***we have determined this event may be managed with physical distancing and other controls, as proposed.***

YOUR PLAN:

This conference will be held at Carroll College, in All-Saints Hall. The plan is for 60 people to attend in person and others via Zoom. It is undecided at this time whether the conference will run 1 full day or 1 ½ days. Approval of the plan is not affected by this decision.

Your plan, as submitted, adequately addresses physical distancing, masking, cleaning and sanitizing, and having designated staff to manage COVID concerns.

These items are added in addition to the submitted plan:

- Online registration will include a link to inform people of the safety requirements that they are to follow including questions about any COVID symptoms or contact with positive cases within the past 10 days.
- When attendees check in at the conference, they will sign a statement confirming that they are free of symptoms and have had no contact with positive cases.

- Food service will be provided by Carroll College. There will be a reserved space in the lunch area for the group. People will be assigned to the same seating as they are in the conference area.
- A seating chart will be kept so that contact tracing is easier in the event that there is a positive COVID case following the event. Contact information will already be available through registration.

Thank you and please contact me if you have any questions.

Karen Solberg, RS/REHS

Lewis and Clark Public Health

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